ACADEMIC AUDIT REPORT (ACADEMIC SESSION 2019- 2020)

ekground:

The academic audit Committee of Govt College of Engg and Ceramic Technology has been constituted in October, 2012 to consider and review the Institute's mechanism for monitoring and enhancing academic quality and standard necessary for achieving their stated aims and objectives. Since its formation, the committee has administered academic audit for each academic year.

Process of audit:

The process of audit requires a self-review in which the Institute evaluates its progress towards achieving its objectives related to the areas of the audit and identifies areas for improvement.

The committee holds meeting in the beginning and end of each academic year to discuss details of intended plans and strategies with respect to enhancement initiatives and assess the measure practised during the academic session.

The audit panel comprises of head of Departments, selected members of faculty and external members. The panel visits the departments to check and verify the academic practices laid down by the committee for evaluation and drafts an audit report. The report commends good practice and makes recommendations intended to assist the Institute in its own programme of continuous improvement of quality. The audit report is put up to the Internal Quality Assurance Cell (IQAC) for monitoring and follow up activities.

Areas of Academic Audit:

1. Infrastructural Development

- 1. All classrooms are functioning with wall mounted projection facility.
- 2. CCTV surveillance has been augmented to cover up every corner of the campus.
- 3. Raised concrete platforms in classrooms have been constructed in order to facilitate better visibility of the speaker to the students.
- 4. Podiums with sound systems have been installed in all classrooms.
- 5. The Institute has procured lectures in digital form on different subjects delivered by prominent teachers at premier Institutes, to be accessed by the students in the library.
- 6. On-line grievance redressal portal is established in college website to comply with mandatory requirements of AICTE.
- On-line Covid-19 grievance redressal portal has also been established in April 2020.
- 8. A museum has been created in first floor lounge of the main building exhibiting ceramic industrial products and artefacts.
- 9. Language Lab has been renovated and upgraded with state-of-the-art facility.
- 10. Fully automated student management software is functioning.
- 11. Audio-visual facility with smart LED display unit has been created in the main conference room.
- 12. Library facility has been created with all necessary infrastructure like computers with internet access, furniture and books in the Boys' hostel.
- 13. Playground has been thoroughly revamped with drainage system all around to prevent water logging in the ground.
- 14. Old defective sewerage systems have been modernised for better disposal of rainwater and liquid waste.
- 15. Solar streetlights in the College campus have been installed to revamp the existing illumination system.
- 16. The metalled road from the college entrance to the main building has been widened and revamped.

- 17. The open land on the right side of the metalled road has been beautified by creating tiled pathways dotted with small flower gardens.
- 18. This Institute has spent Rs 44,70,000 for infrastructural upgradation during the academic year 2019-2020.

Commendations:

• The panel commended the Institute for creating and augmenting several state-of-the-art facilities.

Recommendations:

- The committee recommended inclusion of more smart classrooms to cater ICT enabled teaching-learning process.
- They also recommended creation of girls' hostel to accommodate girls' students coming from different parts of the state.

2. Teaching – Learning

- a. All teaching -learning processes are being conducted through ICT and are outcome based.
- b. The college has subscribed "Google G Suite for Education" for conducting online classes and assessment with a provision of video recording.
- c. The Google classroom embedded with Google Meet under G Suite is being used to carry out lectures and organise various classroom activities like conducting quiz, taking assignments and passing on study and reference materials.
- d. Industrial training is mandatory in the curriculum to expose students in industrial set up.
- e. The Institute encouraged and facilitated the scope of online internship and FDP opportunities for both students and teachers during Covid-19 pandemic period.
- f. Seminars and workshops are organised on the different relevant topics inviting experts from industry and academia to upgrade students with cutting edge technology.
- g. Several lectures by eminent persons from industry and academia have been organised in virtual mode.
- h. A YouTube channel in the name of the College has been subscribed which is functioning as a repository for webinars, virtual workshops, conferences as online learning resources during this pandemic for use of all stake holders.
- i. In line with AICTE model curriculum 2018, the Institute has organised three weeks Induction Programme comprising of inspiring lectures, industry visits, lectures by industry experts, entrepreneurs, social activists, psychologists to groom the new entrants to enthuse them to be responsible global citizens.
- j. The academic schedule for final year students has been made flexible in order to facilitate completion of a project in Research Institute and Industry.
- k. Remedial classes are arranged for slow learners.
- Students are mentored at micro level by tagging each faculty to a small group of students. This Institute also has a provision of structured student counselling in a periodic manner through professional counsellors.
- m. This institute gives more emphasis on continuous evaluation of students both in theory of sessional paper through seminar demonstration, assignments, micro teaching, flip teaching, disruptive teaching etc.
- n. The Institute is functioning as a local chapter of NPTEL.

Commendations:

• The panel praised the Institute's initiative for holding Induction programme to orient the young minds of freshers with the engineering system and acclimatise them with the new outcome-based education system as per NBA guidelines.

The panel praised the Institute's initiative for conducting online classes and organising seminars, FDP in virtual mode.

- The panel also appreciated the Institute's effort of creating repository of recorded video class lectures to be accessed by the students in the event of his/her not being able to attend the online class due to network issues and for future references too.
- The panel noted with satisfaction the way the academic schedule of CT made flexible in order to provide final students the scope for completion of project in Research Institute and Industry.

Recommendations:

,

- The committee recommended inclusion of more industry oriented elective paper in final year UG programme after receiving suitable feedback from Industry.
- They also recommended a provision of credit transfer for final year UG student while they are engaged in internship in different industry in our country and abroad.
- They recommended to extend the provision of academic flexibility practised in CT department to other departments like CSE and IT.

3. Curriculum reforms

- 1. As per AICTE Model 2018, the Institute has offered two different programmes in UG level viz. B.Tech and B.Tech (H)
- The Institute also gives more emphasis on MOOCS and made provision in their curriculum for conferment of B. Tech with Honours degree. A student has to earn 20 additional credits through MOOCS over and above all the existing courses taught in the college for conferment of Honours degree.
- 3. Course curriculum has thoroughly been restructured from 2018-2019 academic session and restricting the total credit to 160 conforming to AICTE model 2018.
- 4. All laboratory classes have been madesessional in the new curriculum and they are to be evaluated through continuous assessment comprising of experiment conduction, note book writing, viva, attendance, skills etc.
- 5. There is a provision of assessment of students' performance in lab paper through a panel of external experts of respective field in the name of comprehensive Lab assessment in each semester.
- 6. The new curriculum gives more importance on flexible industry friendly elective papers based on the feedback of employer, alumni and other stakeholders.
- 7. There is a provision for mandatory course on Constitution of India, Law for engineers, social justice, environmental awareness, right to information in the course curriculum of the Institute.
- 8. All courses are framed mentioning the objectives and course outcomes.
- 9. The criteria of promotion have been changed to allow a student to carry studies according to his/her capability without being detained at a particular level in a course with a maximum time limit prescribed in the curriculum, by removing the provision of detention in the academic regulation at a particular level due to failure in more courses than specified.

Commendations:

- The committee appreciated the Institution's prioritising continuous evaluation system introducing 50 percent weightage to it.
- The panel praised the introduction of flexible elective paper as per the need of the industry from time to time.

Recommendations:

- The panel recommended inclusion of more on-line courses and encourage students to upgrade themselves with cutting edge technology where necessary experts are not available in the Institute.
- The panel recommended introduction of master degree in CS&E with specialisation in emerging area as per the recommendation laid down by AICTE EOA Handbook 2019.

4. Evaluation Process

- 1. To bring transparency in evaluation system, students are allowed to view their evaluated answer script of semester end and midterm examinations before publication of final result.
- 2. As a part of continuous internal assessment two (2) midterm examinations are held during each semester.
- 3. Extreme confidentiality is maintained in respect of setting question paper as one set out of two submitted by paper setter is arbitrarily chosen by the Chief Controller of Examinations.
- 4. The question papers are set adhering to the course objectives of the particular course for onward mapping of direct attainment of course outcome.
- 5. In view of the pandemic situation due to COVID-19, a new method of on-line evaluation of students in the form of on-line quiz, on-line MID term and end semester examinations have been successfully implemented.
- 6. Apart from on-line MCQ examinations, an on-line viva-voce examination was also conducted successfully as a component of whole evaluation system during this pandemic.

Commendations:

- The panel appreciated the Institute's approach of viewing evaluated answer script by the students before the publication of final results as a unique measure of transparency in evaluation system.
- Successful completion of on-line examination during the pandemic of COVID-19 in the form of on-line MCQ examination through Google Form and on-line viva-voce examination in Google Meet platform and subsequent publication of even semester examinations was highly appreciated. It may not be out of place to mention that the premier institutes of India also recommended the same methods of evaluation of students during this pandemic.

Recommendations:

- The panel recommended to explore the advantages of on-line teaching and evaluation system, given its inherent flexibility, in normal times when the face-to-face classes and pen and paper examination resume, as an additional component.
- The panel also recommended to explore the possibility of using on-line examination methods by setting subjective questions along with the MCQ.

5. Students' performance

The marks distribution of CGPA 4 of the 2018-2022 B.Tech batches is given in bar chart as **Annexure -1**. The results (promoted, P and promoted with backlog, XP) of each semester of individual stream are also displayed in pie chart as **Annexure-2**. CGPA distribution of students are shown in **Annexure 3** through box plot

Commendation:

- Improvement of median of CGPA in subsequent semesters indicates that there is continuous improvement in performance of the students.
- Comparatively poor performance in terms of CGPA in 1st and 2nd semesters is perhaps indicative of the fact that the students find it difficult to orient themselves with the curriculum in a new environment of the UG pragramme.

Recommendation:

- The teachers involved in teaching of 1st and 2nd semester courses should put more emphasis to establish one to one relationship in terms of doubt clearing and more effective tutorial classes with the students so that he/she finds it comfortable to pursue studies with more attention.
- The mentors should address the issue of disconnect between the curriculum and the students more vigorously.
- An add-on class in the 1st year may be introduced in order to help the students in overcoming the difficulty many students often face in communicating in English language both orally and in the written form.

6. Research

- a. A good number of projects are sanctioned to faculty of each department. Main sponsoring authorities are Department of Sc and Technology (DST, Delhi); University Grants Commission (UGC, Minor and Major); Department of Sc and Tech (DST, WB).
- b. Research students and research supervision: eight research fellows are working in this Institute under different Govt. Sponsored projects. Six faculty members are guiding these fellows.
- c. There is provision of space and resources to post graduate and PhD students for research work
- d. Students are allowed to participate in seminars, conferences and publishing of papers.
- e. Two faculty members were awarded PhD in 2019-20 academic sessions.
- f. There is provision for seed money for the students and faculty alike for carrying out research work and attending conference / symposia to promote research culture in the institute.

Commendation:

- The committee appreciated the research activities undertaken at the Institute level and the output there from in respect of publications, awards, presentation in conferences.
- They also praised the Institute's intention to enhance the research acumen among the faculty and students.

Recommendation:

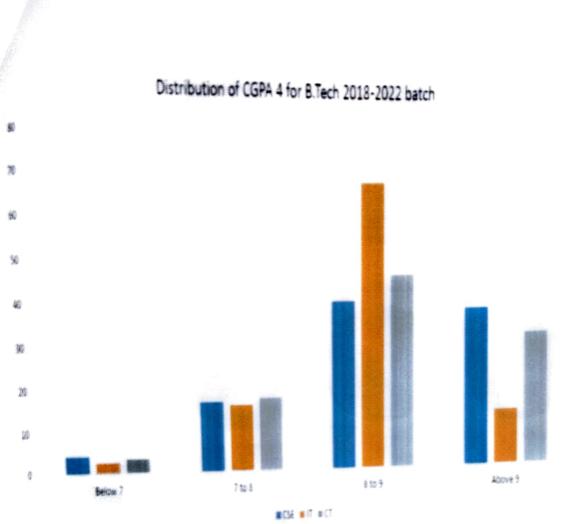
- The panel encouraged faculties to complete their Doctoral degrees and encourages students to involve themselves in research.
- The M.Tech projects may be oriented in such a fashion that it may either lead to publication in UGC-CARE journal or producing new technique for application in industry.
- The panel also recommended compulsory exposure of faculties in industrial practices and thereby strengthening the institute-industry interface.

wedgements:

the audit panel thanks all those who contributed to the Institute's self-assessment process and compilation of the self-assessment report. The panel is most grateful for the openness and frankness of who spared their time to appear before the panel and for their constructive comments and observations.

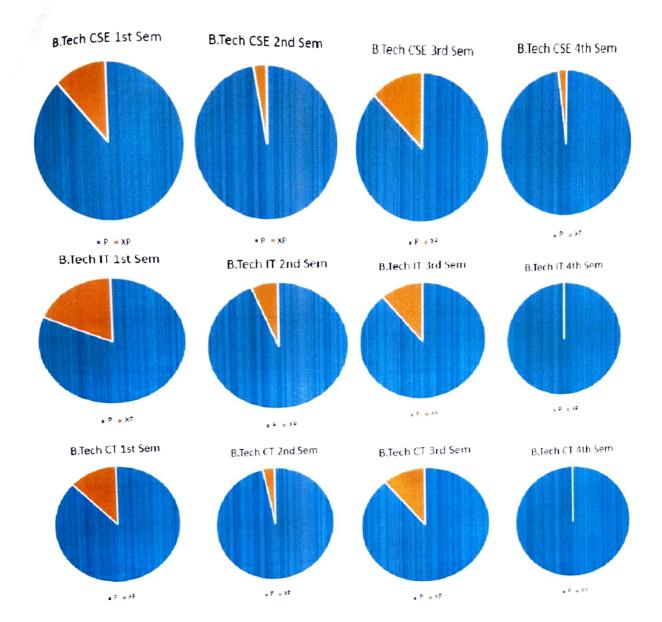
Audit Panel:

Dr. SankarGhatak (External Member)	Brotery
Head of the Department - Ceramic Technology	Rituparno Len
Head of the Department - Information Technology	Il Maitra
Head of the Department – Computer Sc and Engg	K. Saho
Head of the department of Basic Sc, Engg and Humanities	- DR
Prof. Ranjan Roy	haj - hay.
Dr. KrishnenduDutta	Durta
Controller of Examinations	Flaidan
Convenor	Kalerri Das

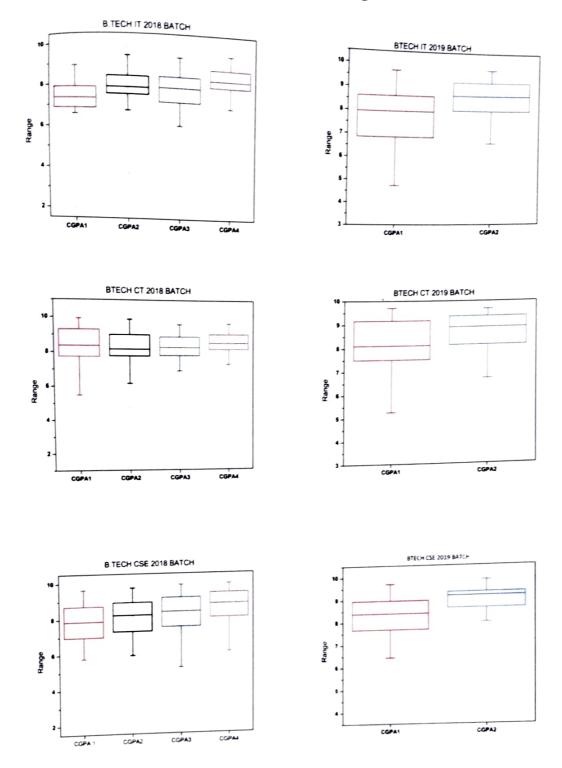


Annexure 1

Annexure 2



Annexure 3



PROFORMA FOR REVEIWING THE AUTONOMOUS STATUS

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_	at we and address of Q 11			
1.		Government College of Engineering & Ceramic Technology 73, Abinash Chandra Banerjee Lane, Kolkata- 700010, West Bengal		
	•••••	033-2363-2072 / 033-2370-1264 e-mail: gcectwb@gmail.com		
	Affiliating University	Maulana Abul Kalam Azad University of Technology, West Bengal		
	Included in Section 2(f)	Yes√	No	
	Included under 12 (B)	Yes√	No	
	Year of establishment of college	03.04.1941		
	Period of autonomy	Five years (2018-2023)		
	Period of further autonomy requested			
).	NAAC accreditation (enclose copy)	Yes√ Period of accreditation	No	
		(2015-2020) Grade A (CGPA 3.13)		
		If not, details of the application submitted to NAAC		
10.	NBA accreditation	Courses		
	(enclose copy)	Period of accreditation		
		Grade	the stand for P. Tooh	
		If not, details of the application submitted to NBA	Application submitted for B. Tech. Ceramic Technology Course and Peer team visit awaited.	
11.	Type of Institution/College	Govt. College		
11.	(Caset /Drivete/Aided etc.)	Yes	No V	
12. 13.	Whether College is self financed Whether proposal forwarded by affiliating university	Yes√	No	
14.	Courses run by the Institute at the	B. Tech.		
14.	time of grant of autonomy	2.Information Technology and 3.Computer Science & Engineering M. Tech. 1.Ceramic Technology		
		2.Information Technology	omputer Science with specialization with	
15.	New Courses/programmes added during the period of autonomy			



Students strength	543 numbers
Intake of W.F mil/ Th.D. students	
per years	
Teaching Learning methods adopted by the College	All teaching -learning processes are being conducted through ICT and are outcome based.
	The college has subscribed "Google G Suite for Education" for conducting online classes and assessment with a provision of video recording.
	The Google classroom embedded with Google Meet under G Suite is being used to carry out lectures and organise various classroom activities like conducting quiz, taking assignments and passing on study and reference materials.
	Industrial training is mandatory in the curriculum to expose students in industrial set up.
	The Institute encouraged and facilitated the scope of online internship and FDP opportunities for both students and teachers during Covid-19 pandemic period.
	Seminars and workshops are organised on the different relevant topics inviting experts from industry and academia to upgrade students with cutting edge technology.
	Several lectures by eminent persons from industry and academia have been organised in virtual mode.
	A YouTube channel in the name of the College has been subscribed which is functioning as a repository for webinars, virtual workshops, conferences as online learning resources during this pandemic for use of all stake holders.
	In line with AICTE model curriculum 2018, the Institute has organised three weeks Induction Programme comprising of inspiring lectures, industry visits, lectures by industry experts, entrepreneurs, social activists, psychologists to groom the new entrants to enthuse them to be responsible global citizens.
	The academic schedule for final year students has been made flexible in order to facilitate completion of a project in Research Institute and Industry.
	Remedial classes are arranged for slow learners. Students are mentored at micro level by tagging each faculty to a small group of students. This Institute also has a provision of structured student counselling in a periodic manner through professional
	counsellors. This institute gives more emphasis on continuous evaluation of students both in theory of sessional paper through seminar
	demonstration, assignments, micro teaching, flip teaching, disruptive teaching etc. The Institute is functioning as a local chapter of NPTEL.
	2

Imin	ation reforms by the	
Examin College	N N	To bring transparency in evaluation system, students are allowed to view their evaluated answer script of semester end and midterm examinations before publication of final result.
	e	As a part of continuous internal assessment two (2) midterm examinations are held during each semester.
	a la construcción de la construc	Extreme confidentiality is maintained in respect of setting question paper as one set out of two submitted by paper setter is arbitrarily chosen by the Chief Controller of Examinations.
		The question papers are set adhering to the course objectives of the particular course for onward mapping of direct attainment of course outcome.
		In view of the pandemic situation due to COVID-19, a new method o on-line evaluation of students in the form of on-line quiz, on-line MI term and end semester examinations have been successfully implemented.
		Apart from on-line MCQ examinations, an on-line viva-voce examination was also conducted successfully as a component of who evaluation system during this pandemic.
Whe	ther College website is	Yes.
avail cour	able and information about ses, fee structure, faculty, ission procedure,	Website: www.gcect.ac.in
infra deta on t	astructure, research activities, ils of Ph.D. students available he website?	
Stat	tus of utilization of grants	Annexure IV attached.
. Ful	l Bank Details (mandate form) Bank Name: State Bank of India, Beliathata Branch Account No:32892925783 IFS Code: SBIN0001798

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Registrar/Dean of the University (Sign & Seal)

Principal (Sign & Seal) Krishnendu Chakraborty Principal Gevt. Cellege et Engg. & Ceramic Technolog, Kolkata-700010

AGRESS REPORT OF COLLEGE (AUTONOMOUS)

To be furnished in duplicate by the principal of the college)

progress Report for the Academic Year 2019-2020

- 1. Date when autonomy was first given by UGC: 2012
- 2. Year in which last external evaluation was done
 - a. By managing society:
 - b. By university
 - c. NAAC Peer Team in 2015
 - d. Autonomy extension peer team in 2018
- 3. Annual evaluation done by the college during the year under review --- Academic Audit Committee
- 4. Number of courses modified, stopped or started during the year (Give names of courses): NIL
- 5. If external evaluation done during the year, attach report: NIL
- 6. Progress of expenditure:

ITEM	Unutilized Grant available from	Grant received from UGC during the year	Expenditure during the year 2019-20	Unspent balance	Remarks
	Previous year 2018-19		470000		
Renovation of college	2,26,262	800000			
building Remuneration to Guest	3,62,500		165000		
and Visiting faculty Procurement of books	274879	-	3530 96000		
Honorarium to Controller of	96000				
Examinations	11700	-	67065		
Expenditure for meeting Total	971341		801595		

Place

Date:

12, cha last Signature: Krishnendu Chakraborty Principal Name: Designation Povt. College of Engg. & Ceramic Technology (Principal)

UTILISATION CERTIFICATE

It is certified that the amount of Rs.<u>801595.00</u>(Rupeees Eight lakh one thousand five hundred and ninety-five only) out of the total grant of Rs. 10,00,000 of which Rs 8,00,000.00(Rupees eight lakh only) has already been disbursed to <u>Govt. College of</u> Engineering & Ceramic Technology, Kolkata by the University Grants Commission vide its letter number <u>ACW/001/12-13</u> date 17.09.2009 towards <u>Autonomous Grants</u> under UGC Autonomy scheme has been utilised for the purpose for which it was sanctioned and in accordance with the terms and conditions as laid down by the Commission.

If, as a result of check or audit objection, some irregularities are noticed at a later stage, action will be taken to refund, adjust or regularize the objected amount SU & & CO.

Signature

K-chokak

Principal with Principal Govt. College of Engineering seal& Ceramic Technology Kolkata-700010 Govt. of West Bengal Signature

Statutory Auditor of the College with

CHARTERED ACCOUNTANTS

(SUPRADIP BASU)

Basu.

seal/ Charted Accountant with seal

and Registration No. 323913E



23, Shyampukur Street Flat no. – 7, Kolkata – 700004. Mob. : +91-9831713415 Email : supradip52@gmail.com

TO WHOM IT MAY CONCERN

It is hereby certified that an amount of Rs. 801,595/- has been spent out of Autonomy Grant of Rs. 800,000/- received from UGC (vide sanction letter ref. No. ACW/001/12-13 dt. 17-09-2019) for the financial year 2019-20. The extra amount of Rs. 1595/- has been spent from receipts borrowed from College fund as per Receipts and Payments Accounts enclosed. All expenditures are within budget as per UGC norms and guidelines.

For SUPRADIP BASU & CO Chartered Accountants Firm's Registration No. 323913E

Baen.

(SUPRADIP BASU) (PROPRIETOR) Membership No. 052619 UDIN: 21052619AAAABQ5603

Place: Kolkata Date: 22-01-2021



GOVT. COLLEGE OF ENGINEERING & CERAMIC TECHNOLOGY

73, ABINASH CHANDRA BANERJEE LANE, KOLKATA- 700 010

Details of Expenditure with respect to autonomy grant of U.G.C. & utilized under different heads during the financial year 2019-2020

Page: 01

SLNo.	Item	Bill/Voucher No. with date	Payment Date	Amount (Rs.
A.	General Expenditure			
A(1)	Honorarium to Controller		-	\$ 8000.00
	of Examination:-	E/4 dt. 06.05.19	07.05.19 <	\$8000.00
	Krishnendu Dutta	E/7 dt .03.06.19	04.06.19 < 09.07.19 <	(8000.00
		E/10 dt .09.07.19	09.07.19	\$8000.00
		E/14 dt. 01.08.19 E/16 dt.05.09.19	05.09.19 ~	\$8000.00 \$8000.00
		F/19 dt. 26.09.19	27.09.19 06.11.19	\$8000.00
		E/22 dt. 31.10.19	04.12.19	\$000.00
		E/26 dt. 03.12.19 E/28 dt. 02.01.20	04.02.20 -	\$000.00 \$000.00
		F/33 dt.05.02.20	07.02.20	\$ 8000.00
		E/36 dt. 03.03.20-	20.04.20	€ 8000.00
	Partha Halder	E/2 dt. 20.04.20		96000.00

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25 01 21 Accounts Office Govt. College of Engineering & Cerecal Trahmange Kolksta

23 ARINASH CHANDRALE

73, ABINASH CHANDRA BANERJEE LANE, KOLKATA- 700 010

Page: 02

A(2)	Library			
	equipments, Books:-			
	Academic India	PC/10 1: 00 0		
		BG/19 dt .03.06.19	07.06.19	3530.00
A(3)	Expenditure for meeting:-			
	Kalpana Saha Rov &	,		
	Mousumi Moitra Mazumder	BG/38 dt .17.07.19	24.07.19	\$ 4210.00
	Tarak Paul	DOUTO		
	Sremanta Kumar Patra	BG/50 dt .13.08.19	20.08.19 <	11100.00
	Appayan Caterer	E/27 dt. 20.12.19 -	24.12.19	1192.00
	Appayan Caterer	E/5 dt. 15.05.19 <	16.05.19 /	<11392.00
	Appayan Caterer	E/30 dt. 15.01.20	16.01.20	(16796.00
	Mousumi Moitra Mazumder	E/29 dt. 06.01.20	06.01.20 <	<11215.00
		UGC/GCECT/04/19-	28.02.20	C 1511.00
	Mousumi Moitra Mazumder	20 dt. 24.02.20	17.10.10	2842.00
	in the second the second se	UGC/GCECT/02/19- 20 dt. 13.12.19	17.12.19	2642.00
	Ranjan Roy	UGC/GCECT/0 1 /19-	10.01.20	(1500.00
		20 dt. 09.01.20	10.01.20	1500.00
	Appayan Caterer	E/2 dt. 29.04.19	02.05.19 <	(14185.00
	Saibal Roy	BG/65 dt. 26.09.19	17.10.19	<1122.00
				67065.00 _Y
A(4)	Dependention of Collins			
A(7)	Renovation of College Building:-			
	Roopkatha Construction	UGC/GCECT/01/19-	07.11.19	₹4,70,000.00
		20 dt. 05.11.2019		
A(5)	Honorarium for Guest/ Faculty:-			
	Prithwijit Guha	E/8 dt. 18.06.19 <	24.06.19	45000.00
		E/17 dt. 26.09.19 <	30.09.19	₹ 45000.00
	9	E/37 dt. 04.03.20	06.03.20	475000.00
				1,65,000.00



K. chalad

Principal Covt. College of Engineering & Caramic Technology M Post -700010 Res of West Sengal

25/04/21 Accounts Officer

Govt. College of Engineering & Ceramic Technology, Kolkata GOVERNMENT OF WEST BENGAL

GOVT. COLLEGE OF ENGINEERING & CERAMIC TECHNOLOGY

73, ABINASH CHANDRA BANERJEE LANE, KOLKATA- 700 010

Receipts and payment Accounts of autonomy Grant received from UGC for the financial year 2019-20 and the excess of amount spent / paid over receipts borrowed from college fund for the financial year ending 31st march 2020 (2019-20).

Sl no.	, Receipts	Amount (Rs.)	Payments	Amount (Rs.)
01	Amount borrowed from college fund for utilization of money	1595.00	1. Honorarium to controller of examination	96000.00
	under different heads (within budget) as per UGC allocation		2. Remuneration of Guest/ Visiting faculties	1,65,000.00
			3. Expenditure for Book(library) & Library equipments	3530.00
02	Fund received from UGC (sanction latter reference no. ACW-001/12-13 dated- 17.09.2019.	8,00,000.00	4. Expenditure for meeting	67065.00
			5. Renovation of College Building	470000.00
		8,01595.00	Ū	8,01595.00

Place: Kolkata

Date: 22/01/2021

Principal

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